

Capital Project Sales Tax Commission (CPST) Minutes – May 3, 2016

Commission Attendance: Carolyn Smith, Andrea Siebold, Mike Sutton, Dean Moss, Mike Tripka, Linda Maietta (Absent: Joseph Kline)

Call to Order:

Chairman Mike Sutton called the meeting to order at approximately 9:00 a.m. and asked everyone to stand and say the Pledge of Allegiance.

Mr. Josh Gruber provided the Commission members with a draft referendum and specifically reviewed Sections 3.2, 3.3, and 3.4. Mr. Gruber also outlined the referendum process, including County Council's actions.

County Attorney Tom Keaveny addressed the questions raised regarding the legality of line items noted on Hilton Head's proposal for the Arts, Entertainment & Cultural Campus. Based on his research, three line items need to be removed as they do not meet the purpose for which proceeds of the tax can be used. These included: Venue Committee Studies (Programming and Operations); Capital Campaign Development Expenses; and Management Staffing Development Request.

Meeting minutes were reviewed from the April 19, 2016, meeting. A motion was made by Ms. Andrea Siebold to approve as written, seconded by Mr. Dean Moss. Motion was passed unanimously (Absent: Mr. Joseph Kline).

Chairman Sutton directed the members to a discussion of the letter received from Dr. Al Panu from the University of South Carolina Beaufort (USCB) dated April 27, 2016. Chairman Sutton asked the members to vote on accepting the proposed revision for consideration. Questions were answered by Dr. Lynn McGee, USCB Chancellor of Advancement, regarding the changes to the project. A motion was made by Ms. Carolyn Smith to open the project list to include the USCB request for a university building to be built at the Bluffton campus in the amount of \$3.5 million. The motion was seconded by Mr. Dean Moss. Motion was passed unanimously (Absent: Mr. Joseph Kline). The university building received a 2.5 rating by consensus (Sutton opposed; Kline absent).

Chairman Sutton called for a short break from 10:45 a.m. to 10:54 a.m.

Commission members continued their working session by reviewing projects and cutting costs to reach the \$120 million goal. A motion was made by Mr. Dean Moss to remove the Dr. Mellichamp Drive Streetscape Improvements from the draft final list. The motion was seconded by Mr. Mike Tripka. Motion was passed unanimously (Absent: Mr. Joseph Kline).

A motion was made by Mr. Dean Moss to use the revised list of projects and costs for purposes of the Capital Project Sales Tax referendum to be sent to County Council. The motion was seconded by Mr. Mike Tripka. Motion was passed (Abstained: Ms. Carolyn Smith; Absent: Mr. Joseph Kline).

Chairman Sutton asked Ms. Linda Maietta to have the Capital Project Sales Tax Presentation put on the agenda for the May 23, 2016, Council Meeting and to prepare a presentation of the final list of projects.

The meeting adjourned at approximately 12:00 p.m.

**NEXT MEETING IS SCHEDULED FOR: TUESDAY, MAY 10, 2016, 2:00 P.M. – 5:00 P.M.,
ADMINISTRATION BUILDING, BEAUFORT COUNTY GOVERNMENT ROBERT SMALLS COMPLEX,
EXECUTIVE CONFERENCE ROOM**

APPROVED 5/10/2016